

**MINUTES OF THE REGULAR MEETING  
OF THE SOUTH PARK TOWNSHIP LIBRARY BOARD OF TRUSTEES  
ALLEGHENY COUNTY, PENNSYLVANIA**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** A meeting of the South Park Township Library Board of Trustees was held on Tuesday, November 12, 2024 in the South Park Township Board Room. Al Stanish called the meeting to order.

**ROLL CALL:** The following members were present:

Amanda DeKnight  
Donna Tressler  
Judy Woods  
Al Stanish

Absent:  
Ed Farrington  
Denise Sabolcik

**PUBLIC COMMENT:**

**APPROVAL OF MINUTES FROM PREVIOUS MEETING MINUTES:**

Al Stanish made a motion to approve the minutes from the previous meeting, Judy Woods seconded.

**LIBRARIAN'S REPORT:**

- Grants
  - Baughman Grants
    - Fall Health & Wellness Munch & Learns went well
      - 5 programs were offered and 89 attended
    - Donna is planning a culture themed programs for spring
      - Judy suggested entertainment theme for the future
  - Celebrating Our Communities Grant
    - This grant is spent out
    - The new mobile tables and chairs arrived
  - ARPA Capital Projects Grant
    - Our project was not selected
    - The State received 600 applications, so the process was very competitive
  - LSA Grant
    - Amanda met with Representative Kuzma who suggested that she apply for an LSA grant
    - He promised that he'd approve money for the library's expansion project
- Programming Updates
  - The staff is prepping for the Friends of the Library holiday party on December 12 @ 6pm
    - The theme is Home Alone
  - Final 2024 Adventurer Trip is scheduled for Friday, December 13
    - Lunch & Holiday Market in Market Square
- Fundraising
  - 2024 Book Sales
    - Fall sale broke records again
    - 2025 dates coming soon
  - Teas
    - The Bingo Tea Fundraiser was Friday, September 13

- More than 75 people attended and we raised \$1900 which is a record
  - Winter Flower Sale
    - Sale is underway and accepting orders until November 23
  - Appeals
    - To date the library has collected just shy of \$17,000 which should beat last year's total of \$17,106
  - Holiday Market-Saturday, November 30
    - The market is full with 25 vendors
    - Amanda and Donna will be reaching out for volunteers bake and help the day of the event
  - Amanda will be planning a memorial brick campaign ideally for early next year if the expansion grant doesn't go through
- Other Updates
  - RAD
    - A committee of librarians are working on an updated formula
  - Staff changes
    - Derek resigned from his position as Assistant Director
    - Maddy was promoted to full-time teen librarian
    - Samantha Misurda was hired as our Marketing & Communications Assistant
    - Erika is being promoted to Administrative Assistant
    - The library will need to hire a page to replace Erika

Al Stanish made a motion to accept the Librarian's report. Donna Tressler seconded the motion.

#### **TREASURER'S REPORT:**

Donna Tressler made a motion to accept the Treasurer's report. Al Stanish seconded the motion.

#### **BOARD COMMENTS:**

- The next board meeting will be Tuesday, December 10, at 7pm.

#### **ADJOURNMENT:**

Al Stanish made a motion for adjournment. Judy Woods seconded the motion.